

**MINUTES OF
STATE BOARD OF DIRECTORS MEETING
PAN AMERICAN ROUND TABLE OF TEXAS
San Antonio, Texas,**

October 15-17, 1959

A called meeting of the Board of Directors of the Pan American Round Table of Texas took place October the 16th, 1959, at 9:00 A. M. at the Cavalier Room of the Menger Hotel in San Antonio, Texas. Mrs. W. W. Hawkins, State Director, presiding.

After words of greeting, the Director introduced the following members of the Board:

Mrs. D'Arcy M. Cashin
Mrs. A. J. Wylie
Mrs. David Holliday
Mrs. Richard C. Singer
Mrs. Clyde P. Trotter
Miss Carolina Cerna
Mrs. Orville I. Cox
Mrs. F. W. De Stefano
Mrs. Frank Agnew
Mrs. J. B. Morris
Mrs. Joe W. Neal
Mrs. Claude Nobles
Mrs. Charles Harris II
Mrs. Albert R. Davis

The Parliamentarian declared a quorum present and the meeting was opened for business.

The Treasurer's report showed a balance per books as of October the 15th, 1959, of \$499.30; Griswold Scholarship Fund in the Conroe Federal Savings and Loan Ass'n. of \$6,578.40, plus \$20.00 received for memorials to be deposited.

The Associate Directors who compose the Extension Committee reported the continuous work for the establishment of new tables.

Mrs. Wylie reported of efforts to keep the Denton Table active and of contacts made in Marfa and Mount Pleasant.

Mrs. Hawkins reported the possibility of organizing a Table in Ysleta.

Mrs. Holliday reported continuation of her work in Port Arthur and Galveston.

Mrs. Singer reported on her work in Midland.

Mrs. De Stefano presented the Revised Constitution and By-Laws of April the 8th, 1959, and asked that the Board read it together.

Mrs. Capeland and Mrs. Heatcotes' reports were presented by Mrs. Hawkins.

Mrs. Hawkins asked that the three associate directors present, and the secretary, serve as a committee to work out plans to have the election of the officers of individual Tables held prior to the biennial convention.

Mrs. Neal reported on the Griswold Scholarship Fund. She moved that by September, 1960, a student meeting requirements be given a partial scholarship using only the accumulated interest of the Griswold, estimated to be by that time \$800.00.

Mrs. Agnew seconded the motion, and after discussion, it carried.

Mrs. Morris, Chairman of the Friendship Committee, asked that the Board assist in defining the committee's scope of activities since the committee is a new one, and its duties not outlined at the State level.

It was suggested that the committee make contacts with other Tables of the Alliance, encourage correspondence of students, if possible within the student Forum organizations; cooperate in any way possible with alliance officers and urge the local Tables to make more personal contacts with other Nationals living within their area.

Mrs. Agnew, Chairman of the Education Committee, presented the three objectives of the committee as being: one, teaching Spanish in the elementary grades of the Public Schools beginning in the first grade; two, continuing the study of scholarships; and three, urging the learning of Spanish within the individual Tables. She gave a resume of the work already done toward these objectives in El Paso.

Mrs. Nobles, Chairman of the Archives Committee, reported the change of policy of the Simon Bolivar Library where our archives are kept, since there is a possibility of having to move our files, the committee was in power to do so if required. She asked again that each Table furnish her committee with a brief history of the Table.

Mrs. Trotter moved, seconded by Mrs. Agnew that the Board adjourn.

Adjournment time, 11:27 A. M.

The Board enjoyed a Pre-Board no host dinner in the Cavalier Room of the Menger Hotel at 7:00 P. M., October the 15th, 1959. The distinctive arrangements were made by Mesdames Richard C. Singer, Claud Nobles and Henry Slavik.

After dinner Mrs. W. W. Hawkins, State Director, gave words of welcome, introduced the Board members and presented the Board Agenda.

On a motion made by Mrs. Claude Nobles, seconded by Mrs. Richard C. Singer, the agenda was adopted as presented.

The Board was honored with a luncheon by the San Antonio Table in the Renaissance Room of the Menger Hotel at 12:30 P. M. October the 16th, 1959.

Words of welcome were given by Mrs. L. H. Harding, Jr., Director of the San Antonio Table.

Invocation was given by Mrs. D'Arcy Cashin. After dinner Mrs. Harding presented Mrs. W. W. Hawkins, State Director, Mrs. Albert R. Davis and Mrs. D'Arcy Cashin, past State Directors.

Mrs. Hawkins expressed appreciation to the San Antonio Table for courtesies extended to her and to members of the Board. She introduced the Board members and brought greetings and regrets from Mrs. Otilia O. de Chavez, Alliance Director because of her inability to be present.

It was revealed that the luncheon marked the 43rd Anniversary of our organization and also of the San Antonio Table, organized in this same Hotel on October 16th, 1916.

Afternoon Session

The Board reconvened at 2:00 P. M.

Mrs. D'Arcy Cashin, National Committee Chairman, discussed and read the Bill prepared as required by Congressional Judicial Committee to obtain a National Charter for the National Organization of Pan American Round Tables.

She stressed the need of material to send for organizational purposes at the national level and made a plea for Pan American Round Table members to do more personal work and organization within the United States.

The election of the nominating committee was set as the first order of business of the morning session, October the 17th, 1959.

Mrs. Hawkins reported on her attempts to secure a Publication Chairman for Pan Americana Texana finding that the majority of the Tables desire its continuance as a means of securing unity of endeavor among the State Tables.

Mrs. W. W. Ely of Brownsville was appointed Chairman of Publications.

Mrs. Hawkins pointed out the advisability and the need for a yearly budget under which the State Director could carry out the business relating to her office.

Mrs. Davis moved, seconded by Mrs. Holliday, that the Director appoint a committee of three, the Treasurer as Chairman, to work out a budget for operating expenses of the Director.

The motion carried and Mesdames Davis and Trotter, and Miss Carolina Cerna were named to this committee and instructed to present the budget at the morning session.

The Director presented the Board requests and letters concerning tours for the Alliance Convention.

After clarification of the State's position concerning tours, Mrs. Trotter moved, seconded by Mrs. Singer that the State Director send a directive to each Table stating that no tour could be organized in the name of Pan American Round Table, and each individual attending make her own arrangements and any post-convention tour can possibly be arranged through the Hayter Travel Agency of Guatemala City recommended by the Guatemala Table. The motion carried.

The Treasurer presented bills personally paid by the State Director for postage, printing and office supplies amounting to \$27.30. These bills were allowed by the Board.

An open discussion on the Alliance Convention in Guatemala City from February 15 - 22, 1960 followed.

It was strongly urged that each Table have a delegate present at this Convention in an attempt to show our friendship for the other Tables within the Alliance.

It was pointed out that each delegate attending should carry her membership card from her Table as well as her Convention Credentials.

The meeting adjourned at 5:00 P. M.

Morning Session

The Board reconvened at 9:00 A. M. October 17, 1959

The Board elected the following as members of the nominating committee, effective January 1st, 1960:

District No. 1	Mrs. T. W. Lanier
" No. 2	Mrs. D'Arcy M. Cashin
" No. 3	Mrs. Florence Johnson Scott
" No. 4	Mrs. A. B. Pumphrey
	Mrs. Thelma Bradley, Chairman, and member at large

Mrs. Agnew moved and Mrs. De Stefano seconded to accept this nomination.

The budget was presented by Mrs. Trotter, Chairman of the budget committee.

Mrs. Holliday moved to accept the budget as proposed for two years, and Mrs. Cashin seconded the motion. It carried.

Mrs. De Stefano moved and Mrs. Harris seconded to accept the minutes as corrected and suggested.


Mrs. Harris moved to thank the San Antonio Table and Mr. Ernest V. Kunz, manager of the Menger Hotel for their courtesies extended to Mrs. W. W. Hawkins, State Director, and to all Board members. This motion was seconded by Mrs. Trotter.

The Board extended to Mrs. Hawkins a rising vote of appreciation for all her work.

On a motion made by Mrs. Cashin the Board adjourned at 10:30 A. M.



Carolina Cerna, Sec'y.



Mrs. W. W. Hawkins, State Director

OFFICIAL OPENING OF THE STATE BOARD MEETING
OF THE
PAN AMERICAN ROUND TABLES OF TEXAS

THE FIRST MEETING OF THE THREE DAY SESSION WAS A DINNER MEETING IN THE CAVALIER ROOM OF THE MENCER HOTEL ON THURSDAY EVENING, OCTOBER 15.

THE DECORATING THEME FOR THE DINNER, DESIGNED AND EXECUTED BY MRS. HENRY C. SLAVIK OF THE LOCAL TABLE, FEATURED PEACE AMONG NATIONS AS THE INTERPRETATION OF PAN IN PAN AMERICAN, CARRIED OUT IN THE USE OF WHITE DOVES OF PEACE ARRANGED ABOUT GOLD BIRD BATHS HOLDING PEACE ROSES. UNIQUE GLO-TAPERS IN BRASS HOLDERS SPILLED OVER THE COLORS OF THE PAN AMERICAN FLAG AND CAST A SOFT RADIANCE OVER THE TABLES SET WITH LIGHT BLUE DANASK, RIBBONED WITH THE DEEPER BLUE AND GOLD OF THE ROUND TABLE COLORS.

PRESENT WERE MRS. W. V. HAWKINS, STATE DIRECTOR, AND HER BOARD: MRS. ARLO J. WYLIE, FT. WORTH; M. DAVID HALLIDAY, BEAUMONT; RICHARD C. SINGER, SAN ANTONIO; CLYDE F. TROTTER, LAREDO; ORVILLE I. COX, McALLEN; F. W. DE STERANO, BROWNSVILLE; C. MORRIS, BEAUMONT; CHARLES HARRIS, II, FT. WORTH; FRANK AGNEW, EL PASO; D'ARCY M. CASHIN, HOUSTON; MISS CAROLINA CERNA, EAGLE PASS; AND MRS. CLAUDE R. NOBLES, SAN ANTONIO. (OTHERS ARRIVING ON FRIDAY WERE MRS. ALBERT R. DAVIS AND MRS. JOE W. NEAL OF AUSTIN.

FRIDAY, AT NOON, THE SAN ANTONIO TABLE HONORED THE STATE BOARD WITH A LUNCHEON IN THE RENAISSANCE ROOM, MENCER HOTEL.

RECEIVING WITH THE DIRECTOR, MRS. LOUIS H. HARING, JR. WERE MEMBERS OF HER BOARD.

DECORATIONS CONSISTED OF THE FLAGS OF THE TWENTY ONE AMERICAN COUNTRIES ARRAYED ON TABLE LENGTH RIBBON IN COLORS OF THE TEXAS FLAG. THE FEATURE DECORATION AT THE HEAD TABLE WAS THE EMBLEM OF THE PAN AMERICAN ROUND TABLES OF TEXAS SCULPTURED IN GOLD, AND USED AS THE FOCAL POINT IN AN ARRANGEMENT OF FUJI MUNS.

IMMEDIATELY PRECEDING LUNCHEON THE LOCAL BOARD HONORED THE STATE BOARD WITH A SHERRY PARTY.

FIRST ASSOCIATE DIRECTOR
MRS. ARLON J. WYLIE
3805 BELLAIRE DRIVE SOUTH
FORT WORTH, TEXAS

SECOND ASSOCIATE DIRECTOR
MRS. M. DAVID HOLLIDAY
2960 16TH STREET
BEAUMONT, TEXAS

THIRD ASSOCIATE DIRECTOR
MRS. RICHARD C. SINGER
302 ROSEMARY
SAN ANTONIO, TEXAS

FOURTH ASSOCIATE DIRECTOR
MRS. C. M. COPELAND
733 WEST THIRD AVENUE
CORSICANA, TEXAS

CORRESPONDING SECRETARY
MRS. EARL W. HEATHCOTE
247 RIVERSIDE DRIVE
EL PASO, TEXAS

"ONE FOR ALL
ALL FOR ONE"



ORGANIZED OCT. 1916

STATE DIRECTOR
MRS. W. W. HAWKINS
1303 ELM STREET
EL PASO, TEXAS

RECORDING SECRETARY
MISS CAROLINA CERNA
1910 OLIVE STREET
EAGLE PASS, TEXAS

TREASURER
MRS. GLYDE P. TROTTER
2120 CLARK STREET
LAREDO, TEXAS

HISTORIAN
MRS. ORVILLE I. COX
BOX 3066
MCALLEN, TEXAS

PARLIAMENTARIAN
MRS. F. W. DE STEFANO
200 PALM DRIVE
BROWNSVILLE, TEXAS

PAST STATE DIRECTOR
MRS. WM. PERRY McCOMB
BOX 1291
CONROE, TEXAS

October 15, 1959

Report on Organization of New Round Table, Midland, Texas

On the weekend of August 29-30, 1959, I accompanied my husband on a visit to friends in Midland. One of my purposes was to inquire into the probability of favorable reception to the project of organizing a Round Table in Midland as had been proposed and requested of me by Mrs. Hawkins, our State Director.

I discussed this with our hostess, Mrs. Elizabeth Leggett of 901 Storey Ave., who seemed to feel that a Table could be very successfully organized there. Mrs. Leggett is a well known business woman and mother in Midland and I feel is in a position to give us much valuable information and assistance in the project through her personal business and social contacts. She gave me the names of:

1. Mrs. James H. Chappel, wife of a doctor
2. Miss Minnie Jackson - a high school teacher
3. Mrs. Ralph G. Greenlee - speaks Spanish fluently
4. Mrs. John Redfern - a very influential Midland resident and a good one on organizing.
5. Mrs. Leonard Thomas - likely to offer her beautiful house for an organizing meeting.

During my discussion with her Mrs. Leggett thought a Round Table would be enthusiastically received in Midland.

As a result of my visit I feel that now is a good time to organize a Round Table in Midland and recommend the necessary plans and action be undertaken promptly to get the table organized.

Respectfully submitted:

Nena T. Singer

Nena T. Singer
Third Associate Director

PROPOSED AGENDA FOR PAN-AMERICAN ROUND TABLES

Board Meeting - San Antonio, Texas - October 15-17, 1959

"No Host" Dinner - 7 p.m. - October 15th.

October 16 - 9 a.m. - Business Session - Cavalier Room
12 noon - Adjournment for luncheon - Guests of
San Antonio Round Table
Business session resumed for afternoon
5 p.m. - Adjournment
Evening free for any special or committee
meeting

October 17 - 9 a.m. - Business - Cavalier Room - with adjournment
by noon - if possible

BUSINESS SESSION

October 16 - Secretary's Report
Treasurer's Report
Report of Associate Directors & Committee Chairmen

COMMITTEE CHAIRMEN

1. Griswold Scholarship Fund - Mrs. Joe Neal
2. Friendship - Mrs. Frank Morris
3. Education - Mrs. Frank Agnew
4. Archives - Mrs. Claude Nobles
5. Interchange Library - Mrs. C. C. Clack
6. Resolutions - Mrs. Chas. Harris
7. Constitution & By-Laws - Mrs. F. W. DeStefano
8. National Committee Chairman - Mrs. D'Arcy Cashin
9. Publications & Nominating - to be appointed

OLD BUSINESS

NEW BUSINESS

1. Question of a Budget
2. Question of Tour to Guatemala
3. Traveling Fund
4. Other questions arising

October 17 - 9 a.m. - Approval of Bills
Approval of Minutes of Meeting

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	Mrs. Thelma Bradley, Chairman

and member at large.

Mrs. Agnew moved and Mrs. De Stefano seconded to accept this nomination.

The budget was presented by Mrs. Trotter, Chairman of the budget committee.

Mrs. Holliday moved to accept the budget as proposed for two years, and Mrs. Cashin seconded the motion. It carried.

Mrs. De Stefano moved and Mrs. Harris seconded to accept the minutes as corrected and suggested.

Mrs. Harris moved to thank the San Antonio Table and Mr. Ernest V. Kunz, manager of the Menger Hotel for their courtesies extended to

Mrs. W. W. Hawkins, State Director, and to all Board members. This motion was seconded by Mrs. Trotter.

The Board extended to Mrs. Hawkins a rising vote of appreciation for all her work.

On a motion made by Mrs. Cashin the Board adjourned at 10:30 A.M.

Carolina Cerna
Carolina Cerna, Sec'y.

Mrs. W. W. Hawkins
Mrs. W. W. Hawkins,
State Director.

Suggestions of Recommended Budget
April 1959 To April 1960

Based on estimated income of \$700⁰⁰ per year

Pan American Travel	\$ 400.00
Office Supplies, Stationery	40.00
Telephone, telegraph	10.00
Printing	40.00
Treasurer Bond	17.50
Postage	25.00
Travel Expense	125.00
Miscellaneous	17.50
Audit of Treasurer Books	15.00
Convention Expense	10.00

\$ 700.00

Mrs. C. P. Trotter

Carolina Cerna

Mrs. Albert R. Davis

REPORT OF ARCHIVES COMMITTEE

STATE BOARD MEETING OF PAN AMERICAN ROUND
TABLES OF TEXAS

MENGER HOTEL, OCTOBER 16, 1959

A role of vigilance best describes the activity of your Archives Committee at this time, inasmuch as some changes are in progress at Bolivar Library, where the archives are housed. The Library books, pamphlets and other material have been removed to the Main Library. It is proposed to use the Bolivar Library for Pan American exhibits. At present we are privileged to continue our arrangement with La Villita to leave our steel cabinet containing our records where it is now located at Bolivar Library.

Your committee has full knowledge of the situation and is watching it closely for the best interest of the Round Tables and the archives and will report any changes in the complexion of the circumstances.

Perhaps the committee should be empowered to act on the best solution available if an emergency decision is involved.

Respectfully submitted:

Mrs. Claude R. Nobles

Mrs. Claude R. Nobles
Chairman

State Director

Hawkins

1959 61



MRS. W. W. HAWKINS (C) OPENS PAN-AMERICAN CONVENTION ... at flag ceremony with Mrs. Ben Vaughan (l) and Mrs. Arlon T. Wylie

Annual Meeting Opened By State Organization

The Pan-American Round Tables of Texas this morning opened its 30th convention here. More than 150 women are meeting for three days of convention sessions in the Hemisphere Room at the Robert Driscoll Hotel.

Posters from various South American countries flanked walls in the convention room. Boy Scouts and Explorers from four troops and posts presented a color ceremony with flags of 22 countries and the Pan American flag prior to the call to order.

Presiding was Mrs. Ben Vaughan, director of the Pan-American Round Table of Corpus Christi, which was organized in 1933.

The Rev. Mark B. Williams, minister of St. John's Methodist Church, gave the invocation. Perry Horine, local musician, played and sang "The Star Spangled Banner."

Welcome By Mayor

Mayor Ellroy King, in what he termed one of his "final official duties as Corpus Christi mayor," welcomed delegates and presented a key to the city to Mrs. W. W. Hawkins of El Paso, director of the Pan-American Round Table of Texas.

After Mrs. Vaughan introduced honored guests, Mrs. Hawkins opened the initial business session. Reports were made by Mrs. Arlon T. Wylie of Fort Worth,

first associate director for the state; Mrs. Richard C. Singer of San Antonio, third associate director; Miss Carolina Cerna of Eagle Pass, state recording secretary and Mrs. Clyde P. Trotter of Laredo, state treasurer.

Also reporting was Mrs. F. W. de Stefano of Brownsville, state parliamentarian and revisions chairman.

Other state committee chairmen at the convention are Mrs. Charles Harris II of Fort Worth, resolutions; Mrs. Joe M. Neal of Austin, Florence Griswold Scholarship fund committee; Mrs. Claude Nobles of San Antonio, archives; Mrs. W. Ely of Brownsville, publications; Mrs. Chester Bradley of Dallas, nominating committee; and Mrs. Frank Norris of Beaumont, friendship chairman.

Scouts Participating

Boys participating in the flag ceremony were from Explorer Post 13, sponsored by Corpus Christi police; Boy Scout Troop 325 of Chula Vista School; Troop 73 of Annaville and Troop 177, sponsored by Christ The King Men's Club.

This is the first time the Pan-American Round Tables state convention has been held in Corpus Christi. There are 23 Round Table organizations in 20 cities in the state.

Joe Neal of Austin, director of the International Office at the University of Texas, was scheduled to address the group at a 1 p.m. luncheon at Corpus Christi Country Club. Afternoon plans included a 3 p.m. business session at the Driscoll, a 5:30 p.m. boat ride from the Peoples St. T-Head and an 8:30 p.m. general meeting of Table directors at the hotel.

The Mexican Chamber of Commerce was to supply music for the evening cruise in Corpus Christi Bay. Box suppers were to be served.

Mrs. Richard Kleberg is convention chairman, with Mrs. Thelma Parr, co-chairman.

Memorial Service

A memorial service for Round Table members who have died since the last convention will be presented at 9 a.m. tomorrow by Mrs. James Dougherty of Beeville.

Other plans for tomorrow include business sessions, a 1 p.m. luncheon at the Petroleum Club and a 3:45 p.m. bus trip to King Ranch. Miss Mireya Valencia of Chile, who is attending University of Texas graduate school under the Griswold scholarship given by the Round Tables, will be luncheon speaker.

Pan-American Round Tables convention meetings and activities will continue through noon Friday.

Mrs. W. W. Hawkins
1303 Elm Street
El Paso, Texas
6-8-59

Mrs. Arlon J. Wylie 3805 Bellaire Drive South Ft Worth, T

Mrs. M. David Holliday 2960 - 16th Street Beaumont, Tex

Mrs. Richard C. Singer 302 Rosemary San Antonio, Tex

Mrs. C. M. Copeland 733 West Third Avenue Corsicana, Tex

Corresponding Secretary:

Mrs. Earl W. Heathcote 247 Riverside Drive El Paso, Tex

Recording Secretary:

Miss Carolina Cerna 1910 Olive Street Eagle, Tex

Treasurer:

Mrs. Clyde P. Trotter 2120 Clark Street Laredo, Texas

Historian:

Mrs. Orville I. Cox Box 3066 McAllen, Tex

Parliamentarian:

Mrs. F. W. De Stefano 200 Palm Drive Brownsville, Tex

Past State Director:

Mrs. Wm. Perry McComb Conroe, Texas

PAN AMERICAN ROUND TABLES OF TEXAS

SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

MARCH 26, 1959 TO FEBRUARY 28, 1961

<u>Cash in bank, March 25, 1959</u>			\$ 1,132.30
<u>Receipts by Previous Treasurer (Miss Carolina Cerna)</u>			
State dues		\$	53.00
For the Griswold Fund			126.50
Alliance dues	\$ 40.00		
Alliance travel funds	151.50		191.50
Contribution to expense fund			42.95
<u>Total Receipts by Previous Treasurer</u>			<u>413.95</u>
<u>Total To Account For</u>			<u>\$ 1,546.25</u>
<u>Disbursements By Previous Treasurer</u>			
Griswold funds		\$	126.50
Alliance funds			191.50
State expense - Schedule No. 3			465.32
<u>Total Disbursements By Previous Treasurer</u>			<u>783.32</u>
<u>Cash Transferred to Mrs. Clyde Trotter, Present Treasurer</u>			\$ 762.93
<u>Receipts by Present Treasurer</u>			
State dues		\$	1,462.50
For the Griswold Fund			911.75
Alliance dues	\$ 440.00		
Alliance travel funds	1,282.00		1,722.00
Transfer from savings account			800.00
<u>Total Receipts by Present Treasurer</u>			<u>4,896.25</u>
<u>Total To Account For</u>			<u>\$ 5,659.18</u>
<u>Disbursements By Present Treasurer</u>			
Griswold funds		\$	828.75
Alliance funds			1,153.50
State expense - Schedule No. 3			1,623.98
<u>Total Disbursements By Present Treasurer</u>			<u>3,606.23</u>
<u>CASH IN BANK, FEBRUARY 28, 1961</u>			<u>\$ 2,052.95</u>

PAN AMERICAN ROUND TABLES OF TEXAS

SAVINGS ACCOUNT - CONROE FEDERAL

SAVINGS AND LOAN ASSOCIATION

FEBRUARY 28, 1961

<u>Balance, March 25, 1959</u>		\$ 6,327.02
Add: Interest earned	\$ 528.48	
Griswold funds deposited - Schedule No. 6	<u>955.25</u>	<u>1,483.73</u>
		\$ 7,810.75
Deduct: Transfer to checking account for Scholarship		<u>800.00</u>
<u>BALANCE, FEBRUARY 28, 1961</u>		<u>\$ 7,010.75</u>

PAN AMERICAN ROUND TABLES OF TEXAS

ANALYSIS OF STATE DUES RECEIVED

MARCH 26, 1959 TO FEBRUARY 28, 1961

<u>Table</u>	Dues For Year 1959-60 and Year 1960-61
Alamo - San Juan	\$ 48.00
Austin	99.00
Beaumont	65.50
Brownsville I	52.50
Brownsville II	30.00
Bryan	30.00
Conroe	42.00
Corpus Christi	30.00
Corsicana	44.00
Dallas I	136.50
Dallas II	58.00
Dallas III	42.00
Eagle Pass	46.00
Edinburg	30.00
El Paso (Includes \$75.00 for 1958-59)	217.00
Fort Worth	80.00
Houston	120.00
Laredo	65.00
McAllen	52.00
Rio Grande City	65.00
San Antonio	103.00
San Benito	30.00
Waco	30.00
<u>TOTAL</u>	<u>\$ 1,515.50</u>

PAN AMERICAN ROUND TABLES OF TEXAS

ANALYSIS OF STATE EXPENSE

MARCH 26, 1959 TO FEBRUARY 28, 1961

	<u>Previous</u>	<u>Treasurer</u>	<u>Present</u>	<u>Treasurer</u>	<u>Total</u>
Publishing Pan Americana Texana					
Printing	\$ 199.45		\$ 626.63		\$ 826.08
Postage and mail permits			<u>53.00</u>		<u>53.00</u>
<u>Total</u>		\$ 199.45		\$ 679.63	\$ 879.08
Convention minutes				17.46	17.46
Mimeographing state constitution				18.60	18.60
Printing, office supplies, postage, etc.		69.00		73.29	142.29
Telephone and telegraph		63.12			63.12
Treasurer's bond				35.00	35.00
Traveling expense		113.75			113.75
Convention expense		20.00			20.00
Scholarship				800.00	800.00
		<u>\$ 465.32</u>		<u>\$ 1,623.98</u>	<u>\$ 2,089.30</u>

PAN AMERICAN ROUND TABLES OF TEXAS

ANALYSIS OF RECEIPTS BY TABLES

MARCH 26, 1959 TO FEBRUARY 28, 1961

<u>Table</u>	<u>Year</u>	<u>State Dues</u>	<u>Griswold Fund Dues</u>	<u>Griswold Memorials & Contributions</u>	<u>Alliance Dues</u>	<u>Alliance Travel Fund</u>
<u>Previous Treasurer</u>						
Brownsville II	1959-60	\$	\$	\$	\$ 10.00	\$ 8.50
Bryan	1959-60				10.00	15.00
Conroe	1959-60			100.00		
El Paso	1959-60				10.00	75.00
San Antonio	1959-60	53.00	26.50		10.00	53.00
Total		\$ 53.00	\$ 26.50	\$ 100.00	\$ 40.00	\$ 151.50
<u>Present Treasurer</u>						
Alamo-San Juan	1959-60	\$ 25.00	\$ 12.50	\$	\$	\$
	1960-61	23.00	11.50		10.00	25.00
	1961-62				10.00	23.00
Austin	1959-60	50.00	25.00		10.00	50.00
	1960-61	49.00	24.50		10.00	49.00
Beaumont	1959-60	35.00	17.50	30.00		
	1960-61	30.50	15.25	15.00	10.00	35.00
	1961-62				10.00	30.50
Brownsville I	1959-60	27.00	13.50			
	1960-61	25.50	12.75		10.00	27.00
	1961-62				10.00	25.50
Brownsville II	1959-60	15.00	4.00			
	1960-61	15.00	4.50		10.00	8.00
	1961-62				10.00	9.00
Bryan	1959-60	15.00	7.50			
	1960-61	15.00	7.50	40.00	10.00	15.00
Conroe	1959-60	20.00	10.00			
	1960-61	22.00	11.00		10.00	20.00
	1961-62				10.00	22.00
Corpus Christi	1959-60	15.00	6.25			
	1960-61	15.00	8.75		10.00	12.50
	1961-62				10.00	17.50
Corsicana	1959-60	22.50	11.25			
	1960-61	21.50	10.75		10.00	22.50
	1961-62				10.00	21.50
Dallas I	1959-60	78.00	39.00			
	1960-61	58.50	29.25		10.00	78.00
	1961-62				10.00	58.50
Dallas II	1959-60	28.00	14.00		10.00	28.00
	1960-61	30.00	15.00		10.00	30.00
Dallas III	1959-60	19.50	9.75		10.00	19.50
	1960-61	22.50	11.25		10.00	22.50

PAN AMERICAN ROUND TABLES OF TEXAS

ANALYSIS OF RECEIPTS BY TABLES

MARCH 26, 1959 TO FEBRUARY 28, 1961

<u>Table</u>	<u>Year</u>	<u>State Dues</u>	<u>Griswold Fund Dues</u>	<u>Griswold Memorials & Contributions</u>	<u>Alliance Dues</u>	<u>Alliance Travel Fund</u>
Denton	1960-61	\$	\$	\$ 5.00	\$	\$
Eagle Pass	1959-60	24.00	12.00	8.00		
	1960-61	22.00	11.00		10.00	24.00
	1961-62				10.00	22.00
Edinburg	1959-60	15.00	6.75		10.00	14.00
	1960-61	15.00	6.75		10.00	13.50
El Paso	1958-59	75.00				
	1959-60	73.00	36.50	105.00		
	1960-61	69.00	34.50	10.00	10.00	69.00
Fort Worth	1959-60	40.00	1.50			
	1960-61	40.00	20.00		10.00	40.00
	1961-62				10.00	40.00
Houston	1959-60	60.00	30.00	10.00		
	1960-61	60.00	30.00		10.00	60.00
	1961-62				10.00	60.00
Laredo	1959-60	30.50	20.00	5.00	10.00	
	1960-61	34.50	20.00	5.00	10.00	30.50
	1961-62				10.00	34.50
McAllen	1959-60	25.50	12.75			
	1960-61	26.50	13.25		10.00	25.50
	1961-62				10.00	26.50
Rio Grande City	1959-60	31.00	15.50		10.00	31.00
	1960-61	34.00	17.00		10.00	34.00
San Antonio	1959-60			5.00		
	1960-61	50.00	25.00		10.00	50.00
San Benito	1959-60	15.00	7.50		10.00	15.00
	1960-61	15.00	7.25		10.00	14.50
Waco	1959-60	15.00	7.50			
	1960-61	15.00	6.75		10.00	15.00
	1961-62				10.00	13.50
TOTAL		<u>\$ 1,462.50</u>	<u>\$ 673.75</u>	<u>\$ 238.00</u>	<u>\$ 440.00</u>	<u>\$ 1,282.00</u>
GRAND TOTAL		<u>\$ 1,515.50</u>	<u>\$ 700.25</u>	<u>\$ 338.00</u>	<u>\$ 480.00</u>	<u>\$ 1,433.50</u>

Summary
 May 1, 1959 - April 4, 1961
Florence Jerry Griswold Fund

Receipts

On deposit May 1, 1959
 Course Federal Savings & Loan Assn.

Interest 1959-60 1960-61
 \$256.89 \$271.59

Griswold 1959-60 1960-61
 Fund Dues \$313.50 \$360.25

Memoirals & Contributions 1959-60 1960-61
 \$163.00 \$75.00

\$6453.52

\$528.48

\$673.75

\$236.00

\$7893.75

\$800.00

\$7093.75

Disbursements

University of Texas Scholarship

On deposit \$7010.75
 Course
 Union Natl. 89.00
 Larcho \$7099.75

March receipts dues

6.00

\$7099.75

Alliance Funds

Alliance Dues 1959-60 1960-61
 \$200.00 \$240.00

\$440.00

Alliance Travel Fund 1959-60 1960-61
 \$580.50 \$701.50

\$1282.00

\$1722.00

March receipts Travel Fund

12.00

\$1734.00

Dues pd. \$300.00 Since audit \$10.00
 Union Natl. \$140.00
\$440.00

Travel Fund pd. \$878.00 Since audit \$14.50
 Rec. Since audit \$12.00
 Union Natl. \$416.00
 Bank \$1294.00

State Funds Summary

May 1, 1959 - April 4, 1961

Receipts

Rec. from previous treasurer			\$ 762.93
State dues	1959-60 \$ 769.00	1960-61 \$ 693.50	\$ 1462.50
			\$ 2225.43
		March- dues receipts	\$ 12.00
			\$ 2237.43

Disbursements

Treasurer's bond	1959-60 \$ 17.50	1960-61 \$ 17.50	\$ 35.00
Pan American Texas	\$ 681.83		\$ 681.83
Office Supplies	\$ 54.69		\$ 54.69
Printing	\$ 42.46		\$ 42.46
Postages	\$ 10.00		\$ 10.00
Convention expense	—	\$ 20.00	\$ 20.00
	\$ 806.48	\$ 37.50	\$ 843.98

Balance \$ 1393.45

Bills allowed
by Board \$ 252.24
4/4/61

Analysis of deposits
Union National Bank

Bank balance April 4, 1961 \$ 2038.45

Liswold Funds	\$ 89.00
Alliance dues	\$ 140.00
Alliance Travel Fund	\$ 416.00
State Funds	\$ 1393.45
	\$ 2038.45

\$ 1041.21

A Bill

To Incorporate the
Pan American Road Tables
of the United States

A BILL

To incorporate the Pan American Round Tables of the United States

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

CREATION AND DURATION OF CORPORATION

SECTION 1. (a) The following individuals, Mrs. L. G. Waltrip, Dallas, Texas; Mrs. D'Arcy M. Cashin, Houston, Texas; Mrs. W. W. Ely, Brownsville, Texas; Mrs. Ewing Thommason, El Paso, Texas; Mrs. Anita O. Carr, Albuquerque, New Mexico, are hereby created and declared to be a body corporate, by the name of "Pan American Round Tables of the United States", (hereafter in this Act referred to as the "corporation").

(b) The corporation shall have succession for a period of fifty years after the date of enactment of this Act, and upon the expiration of such period, shall cease to exist.

COMPLETION OF ORGANIZATION

SEC. 2. The individuals named in section 1 of this Act, and such other individuals as may be selected from among the members of any Pan American Round Table organized prior to the date of enactment of this Act and located in the United States, are authorized to complete the organization of the corporation by the selection of a board of directors and officers, the adoption of a constitution and bylaws not inconsistent with this Act, and the doing of such other acts as may be necessary and proper.

OBJECTS AND PURPOSES OF CORPORATION

SEC. 3. The objects and purposes of the corporation shall be--

(1) to provide mutual knowledge, understanding, and friendship among the women of the Western Hemisphere;

(2) to further, encourage, and promote movements leading to a higher civilization, especially those movements pertaining to the women and children of the Western Hemisphere;

(3) to arouse and maintain the interest of the people of the United States in the history, literature, art, culture, institutions, and customs of Latin American countries;

(4) to encourage members of the corporation to become fluent in the use of the Spanish and Portuguese languages, and to encourage the study of these languages in primary schools;

(5) to award scholarships, and loans to exchange students, exchange teachers, and nurses from Latin American countries, and to offer prizes for essays by students on subjects relating to the purposes of the corporation;

(6) to establish, endow, operate, and maintain libraries in Latin American countries; to provide libraries in the United States with books and other materials relating to the purposes of the corporation; and to offer prizes for original manuscripts of books for children written in Spanish or Portuguese;

(7) to prepare and distribute publications to members of the corporation;

(8) to cooperate with, enlist, and develop cooperation of and between all persons, corporations, and other organizations and agencies, both public and private, engaged or interested in, or in any manner connected with, any or all of the purposes of the corporation; and

(9) to do any and all lawful acts which may be necessary, useful, suitable, desirable, and proper for the furtherance, accomplishment, and attainment of any or all of the foregoing purposes.

CORPORATE POWERS

SEC. 4. The corporation shall have power--

(1) to sue and be sued, complain, and defend in any court of competent jurisdiction;

(2) to adopt, alter, and use a corporate seal;

(3) to choose such officers, directors, managers, agents, and employees as the business of the corporation may require;

(4) to adopt, amend, and alter a constitution and bylaws, not inconsistent with the laws of the United States or of any State or Territory in which the corporation is to operate, for the management of its property and the regulation of its affairs;

(5) to contract and be contracted with;

(6) to charge and collect membership dues and subscription fees, and to receive contributions or grants of money or property to be devoted to the carrying out of its purposes;

(7) to take and hold by lease, purchase, grant, gift, devise, or bequest any property, real or personal, necessary for carrying into effect the purposes of the corporation, subject to applicable provisions of law in any State or Territory governing the amount or kind of real and personal property which may be held by, or otherwise limiting or controlling the ownership of real or personal property by, a corporation operating in such State;

(8) to transfer, encumber, and convey real or personal property;

(9) to borrow money for the purposes of the corporation, issue bonds therefor, and secure the same by mortgage, subject to all applicable provisions of Federal, State, or Territorial law;

(10) to publish magazines and other publications and materials, whether periodic or occasional, consistent with its corporate purposes;

(11) to use, alter, and display such emblems, seals, and badges as it may lawfully adopt;

(12) to establish and maintain offices for the conduct of its business;

(13) to establish, maintain, regulate, and discontinue local, State, and regional Pan American Round Tables in appropriate places in the United States, its Territories and possessions; and

(14) to do any and all acts and things necessary and proper in carrying into effect the purpose, the corporation shall also have, in addition to the foregoing in this section and subsection, the rights, powers, duties, and liabilities of the Pan American Round Tables of Texas and the Pan American Round Tables of New Mexico, insofar as such rights, powers, duties, and liabilities are not modified or superseded by this Act.

PRINCIPAL OFFICE; SCOPE OF ACTIVITIES; DISTRICT OF
COLUMBIA AGENT

SEC. 5 (a) The principal office of the corporation shall be located in the District of Columbia, or in such other place as may later be determined by the board of directors, but the activities of the corporation shall not be confined to that place and may be conducted within or without the continental limits of the United States.

(b) The corporation shall maintain at all times in the District of Columbia a designated agent authorized to accept service of process for the corporation, and notice to or service upon such agent, or mailed to the business address of such agent, shall be deemed notice to or service upon the corporation.

MEMBERSHIP; VOTING RIGHTS

SEC. 6. (a) Eligibility for membership in the corporation and the rights and privileges of members shall, except as provided in this Act, be determined as the constitution and bylaws of the corporation may provide.

(b) Each member of the corporation shall have the right to one vote in the conduct of official business of local round tables. Each local round table shall have the right to elect delegates to national conventions of the corporation, which delegates shall each exercise one vote in the conduct of business of the respective convention to which he is elected.

BOARD OF DIRECTORS; COMPOSITION; RESPONSIBILITIES

SEC. 7. (a) The board of directors of the corporation shall consist of such number (not less than eleven), shall be selected in such manner (including the filling of vacancies), and shall serve for such term as may be prescribed in the constitution and bylaws of the corporation; except that until the first national convention is held, the board of directors shall consist of the following individuals; Mrs. L. G. Waltrip, Dallas, Texas; Mrs. D'Arcy M. Cashin, Houston, Texas; Mrs. Sophia Waldrip, La Mesa, New Mexico; Mrs. Genevieve Wilcox Cox, Laredo, Texas; Mrs. I. S. Galindo, Silver City, New Mexico; Miss Edna Hinde, Dallas, Texas; Mrs. W. W. Ely, Brownsville, Texas; Mrs. Frank B. Slater, Dallas, Texas; Mrs. Ewing Thomasson, El Paso, Texas; and Mrs. Christine Amador Ursua, Las Cruces, New Mexico.

(b) The board of directors shall be the governing board of the corporation and shall, during the intervals between national conventions, be responsible for the general policies and program of the corporation. The board of directors shall be responsible for all financial matters of the corporation.

OFFICERS; ELECTION OF OFFICERS

SEC. 8. (a) The officers of the corporation shall be a director, one or more associate directors (as may be prescribed in the constitution and bylaws of the corporation), a corresponding secretary, a recording secretary, a treasurer, and a parliamentarian. The duties of the officers shall be as prescribed in the constitution and bylaws of the corporation.

(b) Officers shall be elected biennially at a national convention.

USE OF INCOME; LOANS TO OFFICERS, DIRECTORS,
OR EMPLOYEES

SEC. 9. (a) No part of the income or assets of the corporation shall inure to any member, officer, or director, or be distributable to any such person otherwise than upon dissolution or final liquidation of the corporation as provided in section 15 of this Act.

(b) The corporation shall not make loans to its officers, directors, or employees. All directors who vote for or assent to the making of a loan to an officer, director, or employee of the corporation, and all officers who participate in the making of such loan, shall be jointly and severally liable to the corporation for the amount of such loan until the repayment thereof.

NONPOLITICAL NATURE OF CORPORATION

SEC. 10. The corporation, and its officers, directors, and duly appointed agents as such, shall not contribute to or otherwise support or assist any political party or candidate for office.

LIABILITY FOR ACTS OF OFFICERS AND AGENTS

SEC. 11. The corporation shall be liable for the acts of its officers and agents when acting within the scope of their authority.

PROHIBITION AGAINST ISSUANCE OF STOCK OR PAYMENT
OF DIVIDENDS

SEC.12. The corporation shall have no power to issue any shares of stock nor to declare or pay any dividends.

BOOKS AND RECORDS; INSPECTION

SEC. 13. The corporation shall keep correct and complete books and records of account and shall keep minutes of the proceedings of its members, board of directors, and committees having any of the authority of the board of directors; and it shall also keep at its principal office a record of the names and addresses of all its members entitled to vote. All books and records of the corporation may be inspected by any member entitled to vote, or his agent or attorney, for any proper purpose, at any reasonable time.

AUDIT OF FINANCIAL TRANSACTIONS

SEC. 14. (a) The financial transactions shall be audited annually, at the end of the fiscal year established by the corporation, by an independent certified public accountant in accordance with the principles and procedures applicable to commercial corporate transactions. The audit shall be conducted at the place or places where the accounts of the corporation are normally kept. All books, accounts, financial records, reports, files, and all other papers, things, or property belonging to or in use by the corporation and necessary to facilitate the audit shall be made available to the person or persons conducting the audit; and full facilities for verifying transactions with the balances or securities held by depositors, fiscal agents, and custodians shall be afforded to such person or persons.

(b) A report of such audit shall be made by the corporation to the Congress not later than six months following the close of such fiscal year for which the audit is made. The report shall set forth the scope of the audit and shall include verification by the person or persons conducting the audit of statements of (1) assets and liabilities, (2) capital and surplus or deficit, (3) surplus or deficit analysis, (4) income and expense, and (5) sources and application of funds. Such report shall not be printed as a public document.

USE OF ASSETS ON DISSOLUTION OR LIQUIDATION

SEC. 15. Upon final dissolution or liquidation of the corporation, and after discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets of the corporation may be distributed in accordance with the determination of the board of directors of the corporation and in compliance with the constitution and bylaws of the corporation and all Federal, State, and Territorial laws applicable thereto.

EXCLUSIVE RIGHT TO NAME, EMBLEM, SEALS, AND BADGES

SEC. 16. The corporation, and its subordinate divisions and regional State, Territorial, and local round tables, shall have the sole and exclusive right to use the name, Pan American Round Tables of the United States. The corporation shall have the sole and exclusive right to use, or to allow or refuse the use of, such emblems, seals, and badges as it may legally adopt. Nothing in this Act shall interfere or conflict with established or vested rights.

SEC. 17. The corporation may acquire the assets of any Pan American Round Table organized prior to the date of enactment of this Act, and located within the United States, upon discharging or satisfactorily providing for the payment and discharge of all of the liability of such round tables and

upon complying with all applicable State laws.

RESERVATION OF RIGHT TO AMEND OR REPEAL CHARTER

SEC. 18. The right to alter, amend, or repeal this Act is hereby expressly reserved.

Hawkins

Misc

Brochure

10 Comments

Post Pmts

GUIDELINES FOR PAN AMERICAN ROUND TABLES OF TEXAS

The Board recommends the adoption of the following suggestions as aids to interpret more clearly our Constitution and By-Laws.

1. Achievement of Purpose: Refer to Constitution Article II, Section 2.
2. Action by Tables:
The State Organization shall have the right to protect member Tables from any Table that may adversely affect any member Table or Tables.
3. Endorsements: Refer to Constitution Article III, Section 2.
4. Fund Raising:
Pan American Round Tables of Texas shall not act for others as a fund raising agent.
5. Publicity:
The Pan American Round Tables of Texas shall protect the name Pan American Round Table or Round Tables from misuse. The use of the Pan American Round Table name in connection with publicity shall identify the specific Round Table involved.
6. Languages:
Pan American Round Tables of Texas encourage the study and promote the use of all languages common to the Americas, and especially Portugese, Spanish, and English by every member of each Table.
7. Receipt of Funds:
The Pan American Round Tables of Texas shall receive no contributions from any Group, Political Party, Church or other agency.
8. Use of Funds:
Table funds shall be used for no purpose other than the regular business operations of the Table, and assistance to delegates representing the Table at State Conventions.

9. Young People:
Pan American Round Tables of Texas shall stimulate interest among people in the Pan American Movement in the following manner.
 - (a) By encouraging Pan American Clubs in High Schools and Colleges.
 - (b) By granting scholarships both nationally and internationally to qualified applicants.
 - (c) By conducting contest and presenting awards for essays on specified subjects relevant to Pan Americanism.

10. Awards to Individual Members:
Member Tables of the Pan American Round Tables of Texas shall neither name nor suggest any individual member to be considered for any award or honor to be made the local Table or the State Organization.

11. Transfer of Membership:
For any member of a Pan American Round Table of Texas changing residence to a city where there is an active Table, it is suggested that the Director of the Table from which the member is resigning, write the Director of the Table in the city to which the said member is moving, asking that all courtesy and consideration be extended to this newcomer, and if possible, that she be considered for membership, through the regular Membership Committee channels of the Table.

Mrs. J. Page Kemp
Mrs. Samuel Jagoda
Mrs. William C. Chase

To the Pan American Round Tables of Texas:

At the Board of Directors' meeting held recently in Brownsville, several recommendations were passed and are herewith being sent out to the Tables for consideration.

Among these are the two attached to this letter, first - Suggested Protocol Procedures, and, second - Guidelines for Pan American Round Tables of Texas.

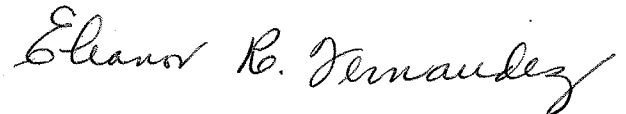
The committees who drew up these recommendations have been held over until the next Board meeting to serve in an advisory capacity to the Tables, to answer any questions or suggestions, subject to the approval of the State Director.

It was recommended that the Tables be reminded that it is mandatory that each Table file form 990-A with its respective District Director on or before June 15th of each year. This must be done in order to keep our P.A.R.T. Income Tax Exemption. Each Table Director has in her file the IRS instructions given to her in Dallas last April or sent to her in August.

It was recommended that the Tables make a complete and careful study of the two new O.A.S. members in order that the matter of their recognition in our organization may be recommended.

Tables will be hearing from the Chairmen of State Committees in regards to recommendations affecting the work of said committees. These recommendations are sent to the Tables with the hope that they will be of service in furthering their work in P.A.R.T. and will clarify many questions that have arisen in the past.

Sincerely,



Mrs. Albert M. Fernandez,
State Director

Pan American Round Tables of Texas

SUGGESTED PROTOCOL PROCEDURES

- Table Seating:
1. When in her own State, the State Director outranks all guests present and sits at the right of the Table Director. Any other guests of honor are placed in order of office to the State Director's right.
 2. To the Table Director's left sits the Table's Recording Secretary, except when some non-member gives the invocation or is the principal speaker; then, he or she is placed at the Table Director's left.
 3. The remaining Table Officers and or Honorary Members fill the available seats to the right and to the left of the Table Director.

Receiving Line: When the function is held in a public place, the Table Director shall head the line. When held in a private home, the hostess shall head the line and the Table Director takes the next position. In both instances, the State Director's position is next to the Table Director's. Any Table member who is chairman of the event terminates the line.

Courtesies for Special Guests: Each special guest must have a Table member assigned to her to see that the guest is met and welcomed on arrival and provides any necessary transportation for the duration of the visit. The assigned member should see that the guest meets the membership prior to the program.

Whenever it is necessary for the invited guest to remain overnight, the host Table is responsible for the hotel room.

Collect: It is suggested that the following collect be adopted by all Tables for use at its meetings, public functions and at the State Conventions. It is further suggested that this collect be printed in the year books and may be given in either English or Spanish.

Collect

Create in us, Almighty God, a thirst
for greater knowledge of these our neighboring countries.
Teach us that through knowledge we gain understanding,
and that understanding leads to friendship,
Thou hast shown us, O Lord, what is good.
Enable us, we beseech Thee, to perform what Thou dost require,
even to do justly; to love mercy; and to walk humbly with our God.
Amen.

Mrs. H. E. Reigle
Mrs. Claude R. Nobles
Mrs. Clyde P. Trotter
Mrs. Frank Harmon

TEN COMMANDMENTS OF A PAN AMERICAN ROUND TABLE

1. Accept the Basic Constitution of the Alliance, which is to be the basis for all Constitutions in the Alliance, Tables, State and National.
2. Write By-Laws, individual to each Table, and submit them to the person in your zone appointed to receive By-Laws for approval.
3. Send copies of these By-Laws to the Director General and the parliamentarian.
4. Correspond with the Associate Director of the Zone in which the Table is, and if the Table is newly founded, send to the Associate Director the minutes of the Installation Meeting of the Table.
5. Pay annual dues and per capita fee to the Treasurer of the Alliance by the end of April (\$10. dues and \$.50 per capita Alliance travel fund fee - U. S. currency)
6. Send the highlights of the activities of the Table to the Chairman of the Information Committee of the Alliance as frequently as possible.
7. Send an annual report to the Board Meeting, and a biennial report to the Convention, by delegates to the Convention or by mail, in case the delegates cannot attend.
8. Elect three official delegates to the Alliance Convention.
9. Send the complete list of members, their addresses and the name of the country they represent, as well as the office they hold in the Table, to the Secretary of the Alliance.
10. Concentrate on Pan American work by developing programs of international cultural nature, and by interchange of letters and personal contacts with members of other Tables.

CANS AND CANNOTS

A Pan American Round Table CAN:

1. Foster friendship through exchange of letters, local publications and visits between persons and Table Members.
2. Arrange to exchange suggestions and programs with other Tables.
3. Recognize peoples of other countries who are living or visiting in their locale.
4. Serve as Goodwill liason citizens by introducing accredited representatives of international movements, which are non-political, non-sectarian and non-profit making, to their own communities.
5. Stimulate Pan American ideals among students by giving rewards for the best paper on a Pan American subject, by sponsoring students who show through organization and leadership the best understanding of the people of this hemisphere.
6. Organize Pan American Clubs among students.
7. Organize and contribute to Pan American libraries and museums.
8. Promote the study of the languages spoken in the Americas: Spanish, Portuguese and English.
9. Give full or partial scholarships to qualified applicants or assist in locating a qualified applicant for an existing scholarship.
10. Commemorate, in yearly program, special dates such as:
 - a. Pan American Day (14th of April)
 - b. Founders Day (16th of October)
 - c. The national Independence Day of the various countries of the hemisphere.

CANS AND CANNOTS Contd.

A Pan American Table CANNOT

1. Affiliate with or sponsor any political organization or movement.
2. Violate the Constitution of the Alliance by expressing an opinion as a group on international political affairs.
3. Endorse any individual or organization for any honors to be conferred upon them by another organization.
4. Affiliate with other organizations.
5. Receive funds for Table maintenance from any government, political party or church.
6. Use Table funds for any purpose other than the regular business of the Table, or to assist in delegate representation to board meetings or conventions.
7. Engage in any profit-making business.
8. Refuse membership to an accredited member of a "sister" Table who comes to the community.
9. Conduct an official business meeting nor keep official records in a language other than that of the country in which it is situated, except in so far as translations of an existing text may be used.
10. Exercise the right to vote in an Alliance Convention, if not in good standing with the Alliance.

TEN COMMANDMENTS
for an Associate Director of the Alliance

1. Have a complete list of the Tables in your zone, with the name of the current Director.
2. Visit your Tables, if possible, at least once during your term of office to make personal acquaintances and to help them to understand the Pan American Round Table movement.
3. Promote regional meetings, if possible, in the year between Conventions in order to study regional problems and present resolutions of common interest to the Convention. (I. E. resolutions pertaining to the common interest of the Tables in the Zone and the Alliance.)
4. Organize new Tables within your Zone and encourage all the Tables to send delegates to the Convention.
5. Assist the new Tables in writing their By-Laws and see that they conform to the Basic Constitution. This Basic Constitution is the model to use for all Tables, State, National Organizations, and for the Alliance.
6. Encourage the Tables to exchange letters, programs and news with other Tables of the Hemisphere.
7. Appoint National Directors for the countries within your Zone, where there is no national organization of Pan American Round Tables, provided the Tables in existence are consulted and agree with your appointment.
8. See that the Director General and the Treasurer of the Alliance are informed of any change in the addresses of the Tables.
9. Send to the Chairman of the Information Committee the highlights of your work so that she may pass it on to others.
10. Inform the Director General about your work and activities each quarter.

FRAME WORK CONSTITUTION

of the

ALLIANCE OF PAN AMERICAN ROUND TABLES

(To be used in the organization of new Tables)

Article I. Name

The name of this organization shall be the Pan American Round Table of

Article II. Object

The object, being non-political, non-sectarian, non-federated and non-profit sharing, is to provide mutual knowledge, understanding and friendship among the women of the Western Hemisphere and to foster movements leading to a higher civilization, especially those affecting the women and children of these countries.

Article III. Insignia

1. The insignia shall consist of a circle, symbolizing the unit and common destiny of the Americas, on which is inscribed the name of the organization; within the circle shall be depicted a device characteristic of the locality, as a distinguishing feature; for example, the Lone Star for Texas, the Aztec Calendar for Mexico, etc., and below the circle shall be emblazoned the flags of all the American Republics.

2. The insignia when reproduced in color shall be restricted to the use of gold for the circle and royal blue for the lettering, with the flags in true colors.

Article IV. Affiliations

Affiliation with organizations of Pan American Round Tables, National or International, is authorized provided local autonomy is reserved.

Article V. Membership

1. The membership may consist of active, associate, non-resident and honorary members.

2. a. Each of the American Republics and Canada shall be represented by a member or members, following the pattern of the Pan American Union.

b. Active members must be active or forfeit their membership.

3. The overall membership shall not exceed 150.

4. Non-resident members shall consist of:

a. Members, who on change of residence and payment of annual dues, wish to retain their membership;

b. Members from adjacent communities, the number being limited to five from each community. These members have the same status as associate members.

5. Vacancies in the active membership shall be filled from the associate membership.

6. The title of honorary membership may be conferred upon a man or woman for distinguished service to the Round Table, and upon accredited representatives of the American countries during the residence in the locality.

7. Any member of this Table, who at the discretion of the Executive Committee no longer qualifies, may be dropped from membership by a two-thirds vote of the members of said executive committee.

8. Only active members have the privilege of voting and serving as officers or chairman of standing committees.

Article VI. Officers

1. The officers-of the Pan American Round Table of may be a Director, an Associate Director, a Recording Secretary, a Corresponding Secretary, a Treasurer, a Custodian, a Historian, and a Parliamentarian.

2. Officers shall be elected for one year, but may be re-elected only once consecutively, to the same office.

3. Election of officers shall be by secret ballot.

Article VII. Amendments

This constitution may be amended at any regular meeting by a two-thirds vote of the voting members provided due notice of the amendment has been given at a previous regular meeting.

BY - L A W S

Article I. Duties of Officers

The duties of the officers shall be as stated in Robert's Rules of Order.

Article II. Dues

The annual dues of shall be payable at the meeting in (month).

Article III. Committees

1. The standing committees shall be as follows: Executive, etc.

2. The Executive Committee shall be composed of the elected officers and chairman of standing committees.

Article IV. Amendments

These by-laws may be amended at any regular meeting by a two-thirds vote of the voting members provided due notice of the amendment has been given at a previous regular meeting.

Article V

"Robert's Rules of Order" shall govern the Tables in all cases not covered by the constitution and by-laws, providing it does not conflict with the laws of their country.

"May we go forth with a prayer on our lips and an unsatisfied yearning in our hearts until we are one for all and all for one."

PAN AMERICAN ROUND TABLE

"One for All
All for One"



ORGANIZED OCTOBER 16, 1916

Dedicated
to the

Womanhood of the Western Hemisphere

Editors

Mrs. W. W. Ely
Mrs. B. C. Jenkins

FOREWORD

The publication of this brochure has for its purpose the dissemination of information regarding the origin, aims and purposes of the Pan American Round Table. Its studies and activities are directed toward a closer union among the nations as conceived and fostered by the women of the Americas.

OBJECT

The object of the Pan American Round Tables shall be "to provide mutual knowledge, understanding and friendship among the women of the Western Hemisphere;

To foster all movements leading to a higher civilization, especially those affecting the women and children of these countries."

The Pan American Round Table is not an institution nor a system, but a movement prompted by a series of factors: geographical continuity, similarity of institutions, love of democratic principles and community of international aspirations and trends.

It is non-political, non-sectarian and non-federated, and is designed to interpret itself in acts tending to draw more closely the social and cultural bonds of the Americas.

The whole purpose of the Pan American Round Table is to acquaint the members with the language, geography, history, literature, arts, culture and customs of the republics of the Western Hemisphere; for through knowledge, understanding is gained, and understanding leads to friendship.

HISTORY

The first Pan American Round Table was formally organized October 16, 1916, in San Antonio, Texas, by Mrs. Florence Terry Griswold and a group of women with sufficient vision to foresee the need of unity among the women of the Americas.

The original Table was patterned after the Pan American Union where the twenty-one Republics of the Western Hemisphere have representation for consultation and arbitration.

Every Pan American Round Table has a member (or members) representing each of the Republics and Canada.

This organization of countries provides the distinct pattern of organization.

This original Table organized other Tables and there are now Tables in several states and in Central and South American countries, Cuba and Mexico.

The Alliance of Pan American Round Tables has for its membership all of the Pan American Round Tables of the Western Hemisphere.

The National Committee for the Pan American Round Tables of the United States is in process of obtaining a charter for all the Tables in the United States.

The Pan American Round Tables of Texas is the state organization for Texas Tables.

RECOGNITIONS

It is indeed a pleasure to convey to you as State Director and to all the members associated with you in the Pan American Round Tables of Texas, greetings on behalf of the Pan American Union. We extend warmest congratulations on the success of your tireless and fruitful efforts in the interests of Pan Americanism.

From the beginning of the Pan American Round Table movement in Texas more than thirty years ago, the bonds of friendship and mutual appreciation between your voluntary group of devoted women and the Pan American Union have been strong and continuous. Originally patterned after the Pan American Union itself in purposes and in structure, the Round Table movement has justified the confidence placed in it. It has demonstrated that the women of the Americas, in quiet and practical ways of their own choosing, can and do contribute to the basic foundation of friendly cooperation upon which rests in large measure the ultimate success of the joint efforts of the American nations to assure peace and to promote the well-being of their peoples.

Your members are women of vision and enthusiastic willingness to work actively for their ideals of goodwill, understanding, and neighborly friendliness among citizens of neighboring nations. Their unselfish spirit has spread its influence beyond the borders of Texas to include numerous groups elsewhere in the United States and in many of the Latin American republics.

In these critical days new opportunities unfold in a world of diverse and difficult problems, the Pan American Union, with enlarged responsibilities as the central agency of the Organization of American States, looks with confidence to voluntary inter-American groups of private citizens, growing in numbers and in service to the cause of peace and goodwill among our nations. Among these inter-American groups, the Pan American Round Table holds a place of leadership. It will, I am sure, expand its usefulness as needs increase to the great benefit of successful inter-American relations.

Pan American Union
Washington, D.C.
Alberto Lleras
Secretary General

The Pan American Round Table has labored for many years for the promotion of friendly relations with the peoples of the other American Republics. Its members have every reason to feel proud that the establishment of their organization has been prompted by the desire to contribute toward a closer friendship among the peoples of the Western Hemisphere.

Cordell Hull
Former Secretary of State

The ladies of the Pan American Round Tables in the United States, Mexico, Central America and South America have the distinction of being the first national and international organization to have sponsored the movement between the people of the Americas as a basis for permanent friendship. They are pioneers in the field of inter-American relations. Their praiseworthy work has met with the success it deserves and new Pan American Round Tables are being organized almost daily throughout the two Americas.

Carlos E. Castaneda
Professor of History, University of Texas
Secretary-Treasurer, Southwestern Committee,
Latin American Culture

As we have learned practical facts, we have come to realize in a new way the importance of spiritual understanding. It is, therefore, good news that the Alliance of Pan American Round Tables is enlarging its efforts toward continental friendship and understanding. I remember the pioneer work done by the Round Table under the leadership of Mrs. Florence T. Griswold in San Antonio, Texas. With such a wonderful heritage, the present leaders both in the United States and the other American Republics can go forward in their noble efforts with enthusiasm and assurance.

Samuel Guy Inman
Author and Lecturer

Never before in the history of the Western Hemisphere has there been as great a need for mutually sympathetic understanding among its peoples as at the present time. Such an understanding is an essential prerequisite to satisfactory cooperation among the friendly people of the Americas; upon such cooperation depends now not only their freedom, but, indeed, their very existence. So important is this fact that it is impossible to appraise the credit that is due all those who, through individual effort or through study groups, like the Pan American Round Tables, devote themselves unselfishly and untiringly toward the promotion of a better understanding among the peoples of the democratic freedom-loving Americas.

Charles W. Hackett
Former Professor, University of Texas

FORMATION OF NEW TABLES

The Directors of the Alliance, National and State organization and each Associate Director has the authority to organize new Tables, presenting the adopted constitution patterned after the "Frame Work Constitution for Organization" and the membership of the new Table to the State Executive Board for approval. Upon approval and payment of State dues, the State Director presents the State charter and in turn presents the Table to the National Committee and the Alliance.

The State Director or her Associate Directors may authorize a local Table Director or member to organize a new Table, said Table to be approved by Executive Board upon examination of charter and membership and payment of State dues.

Any group of women in sympathy with the object of the organization and willing to co-operate and work in carrying out that object in accordance with the Constitution may be eligible to form a new Pan American Round Table.

In order to form a Table, a group of at least 22 women shall be selected so that each of the 21 republics and Canada shall have representation therein.

A suggested method is to first secure six or eight interested women and explain the work to them and they in turn invite others until the Table is complete.

When possible, a Table should represent various groups in a town or city with a wide divergence of interest thereby avoiding cliques.

A Frame Work Constitution for organization adopted by the Alliance of Pan American Round Tables follows.

It is obligatory to include in the constitution of the new Table those paragraphs or articles of this constitution which are underscored. The other articles in the frame work constitution are included merely for guidance in drawing up a new constitution, as local conditions differ.